



ATTENDEES

Raymond Engelhardt	NRG
Ron Drachenberg	Fort Bend County
Shane Cothran	Champion Technologies
Bob Stone	Fort Bend OEM
Zach Thomas	TDCJ Jester IV
David Walker	TDCJ Jester III
Laureen Bayer	TDCJ Jester IV
Chuck Wolf	Media Consultants
Edward Norman	Fort Bend OEM

The November meeting of the Fort Bend County LEPC was called to order at 3:01 pm by Chairman Raymond Engelhardt. It was mention to all in attendance to be sure to sign the LEPC roster and the OEM roster before leaving the meeting

MINUTES – Approval

The attending members of the Fort Bend County LEPC were asked to review the minutes for the October 20, 2011 meeting. Raymond mentioned that Caroline Egan needed to be added to the attendees for October and the month needed to be changed from September to October. Chuck Wolf mention there was also a name spelling correction on the treasures report. Raymond will make these corrections to the minutes. A motion to accept the minutes with the changes mentioned was made by Chuck Wolf and 2nd by David Walker.

Motion for approval of minutes passed.

TREASURER’S REPORT

Current account balance:	Checking	\$220.87
	Savings	<u>\$9,445.00</u>
	Total	\$9,665.87

A motion was made by David Walker to accept the Treasurer’s report and 2nd by Chuck Wolf. Motion for approval of Treasure’s report passed.

COMMITTEE REPORTS

Public Education – Ron Drachenberg

Bob Stone reported that the final report of the Commodity Flow Study should be sent to the state by the end of this month. Bob asked what the LEPC was going to do with the results from the CFS. Some of the information is confidential and could not offered to the public. Chuck Wolf asked if the Fort Bend OEM could use or needed any of this information. Bob Stone asked if we could put on the web site that the information is available and a contact person for this information. Bob mentioned that David Berling with TTI had presented a Power Point at the Fort Bend County Commissioners Court with an overview of the study. Chuck Wolf volunteered to review the power point and contact David Bierling and discuss if this presentation could be used.

Ron Drachenberg mentioned that the Tier II letters had been completed and signed by Raymond. These letters were sent out this past week.

Ron mentioned that he had taken the Wally Wise Guy costume to the cleaners to be cleaned. They would not clean the head part of the costume. Chuck Wolf mentioned that we need to contact Sandy Watkins with the Deer Park LEPC to see if they have someone that can clean it.

Administrative Finance – Wilbur Miller

No report

Hazardous Materials – Mike Hafer/Ray Burciaga

No report

Emergency Response – Danny Jan

It was mentioned by Edward Norman that on October 28, 2011 a tanker truck ruptured and caught fire at 13233 South Highway 59 feeder road. The Fort Bend County Hazardous Material Teams responded to this incident.

OLD BUSINESS

No old business.

NEW BUSINESS

Ron Drachenberg asked about getting more participation with the LEPC. Ron suggested maybe having a round table discussion about different things that are happened or are going to happen in the future as part of the meeting. This will be taken into consideration for next year.

No other new business.

ANNOUNCEMENTS

Raymond mentioned that the IFSS (Industrial Fire, Safety, and Security) conference/Clean Gulf conference will be held on November 30 – December 1, 2011. Raymond will be presenting two workshops at the conference. Chuck Wolf mentioned that he and Bob Gessner will also be presenting a workshop at the Clean Gulf conference.



LOCAL EMERGENCY PLANNING COMMITTEE

Minutes
November 17, 2011

NEXT MEETING DATE

January 19, 2012

ADJORN:

Raymond asked for a motion to adjourn

Chuck Wolf made a motion to adjourn and 2nd by David Walker

Motion for adjournment passed

Meeting adjourned at 3:43 pm

Prepared and submitted by: Raymond Engelhardt

Raymond Engelhardt, Chairman

Shayne Carter, Vice Chairman

Kevin Kress, Secretary / Treasure

Approved By: Raymond Engelhardt