



ATTENDEES

Raymond Engelhardt	NRG
Shayne Carter	Fluor Corporation
Ron Stevenson	Akzo Nobel
Alan Spears	Fort Bend OEM
Ron Drachenberg	Fort Bend County
Shane Cothran	Champion Technologies
Pat Hughes	Sugar Land OEM
Bob Stone	Fort Bend OEM
Zach Thomas	TDCJ Jester IV

The September meeting of the Fort Bend County LEPC was called to order at 3:00 pm by Chairman Raymond Engelhardt. It was mentioned to all in attendance to be sure to sign the LEPC roster and the OEM roster before leaving the meeting

MINUTES – Approval

The attending members of the Fort Bend County LEPC were asked to review the minutes for the September 15, 2011 meeting. It was mentioned that the attendees of the September meeting needed to be updated. There was also a name spelling correction. Raymond will make these corrections to the minutes. A motion to accept the minutes was made by Pat Hughes and 2nd by Alan Spears. Motion for approval of minutes passed.

TREASURE’S REPORT

Current account balance:	Checking	\$220.87
	Savings	<u>\$9,445.00</u>
	Total	\$9,665.87

A motion was made by Alan Spears to accept the Treasure’s report and 2nd by Caroline Egan. Motion for approval of Treasure’s report passed.

COMMITTEE REPORTS

Public Education – Ron Drachenberg

Ron reported that the final report of the Commodity Flow Study should be sent to the state by the end of this month.

Ron asked if any of the LEPC members have the NIMS training. It was recommended that LEPC members take the basic NIMS 100, and 200.

Administrative Finance – Wilbur Miller

No report

Hazardous Materials – Mike Hafer/Ray Burciaga

No report

Emergency Response – Danny Jan

No Report

OLD BUSINESS

Ron Drachenberg, Bob Stone and Raymond Engelhardt were in attendance at the September 27, 2011 Commissioners Court where David Bierling with TTI presented the preliminary results from the study.

No other old business.

NEW BUSINESS

Ron mentioned that we need to attempt to coordinate with Kevin Kress on the LEPC Tier II letter. Ron will contact Kevin to see the status.

No other new business.

ANNOUNCEMENTS

Raymond mentioned that the IFSS (Industrial Fire, Safety, and Security) conference will be held on November 30 and December 1, 2011 in San Antonio. Raymond will be presenting two workshops at the conference.

Alan mentioned that there is an ICS 300/400 class in November that is focused on volunteer fire departments

NEXT MEETING DATE

November 17, 2011

ADJORN:

Raymond asked for a motion to adjourn

Ron Stevenson made a motion to adjourn and 2nd by Caroline Egan

Motion for adjournment passed

Meeting adjourned at 3:26 pm

Prepared and submitted by: Raymond Engelhardt

Raymond Engelhardt, Chairman

Shayne Carter, Vice Chairman

Kevin Kress, Secretary / Treasure

Approved By: Raymond Engelhardt