

**ATTENDEES**

Raymond Engelhardt	NRG Energy
Shayne Carter	Fluor Corporation
Bob Stone	Fort Bend County OEM
Ron Stevenson	Akzo Nobel
Alan Spears	Fort Bend OEM
Ron Drachenberg	Fort Bend County
Brock Bowers	TDCJ Jester IV Unit
Ray Burciaga	Richmond Fire Department
Shane Cothran	Champion Technologies
Darren Ebner	Dow Pipeline
Caroline Egan	American Red Cross
Andy Slater	Nalco
David Walker	TDCJ Jester III Unit
Jim Hunt	TxDot

The May meeting of the Fort Bend County LEPC was called to order at 3:00 pm by Chairman Raymond Engelhardt. It was mention to all in attendance to be sure to sign the LEPC roster and the OEM roster before leaving the meeting

**MINUTES – Approval**

The attending members of the Fort Bend County LEPC were asked to review the minutes for the April 21, 2011 meeting. A motion to accept the minutes was made by Darren Ebner and 2<sup>nd</sup> by Ray Burciaga. Motion for approval of minutes passed.

**TREASURE’S REPORT**

Current account balance:	Checking	\$289.62
	Savings	<u>\$9,919.76</u>
	Total	\$10,209.38

Raymond reported that he will give a check for the amount of \$300.00 to April with the OEM for sponsorship of the Emergency Preparedness Workshop.

A motion was made by Ron Drachenberg to accept the Treasure’s report and 2<sup>nd</sup> by David Walker. Motion for approval of Treasure’s report passed.

**COMMITTEE REPORTS**

**Public Education – Ron Drachenberg**

Raymond reported that he had received the Commodity Flow Study grant back from the state and the state had accepted all of the revisions that the county attorney had recommended. There was a lengthy discussion over the grant and if the LEPC wanted to move forward with the application. Shayne Carter called David Bierling with TTI to ask if his company could still support this CFS. David said that they could.

A motion was made by Alan Spear and second by Ray Burciaga to submit the grant to the state. Motion for approval passed.

Ron Drachenberg and Bob Stone will be the points of contact for TTI and the state during the CFS process.

Ron will work with TTI and send all needed documentation to the state.

Raymond will sign, scan, and email the grant to the state on Friday May 20, 2011.

**Administrative Finance – Wilbur Miller**

No report

**Hazardous Materials – Mike Hafer/Ray Burciaga**

No report.

**Emergency Response – Danny Jan**

No Report

**OLD BUSINESS**

Commodity Flow Study grant moving forward

No other old business.

**NEW BUSINESS**

Andy Slater mentioned that he would like to invite the Fort Bend LEPC to a Safety Motivational session sponsored by Nalco on August 30, 2011 at the Sugar Land Community Center from 8:00 am – 12:00 pm.

Alan Spears reminded everyone about the Emergency Preparedness Workshop scheduled for May 20, 2011

No other new business.

**ANNOUNCEMENTS**

No announcements.

**NEXT MEETING DATE**

June 16, 2011

**ADJORN:**

Raymond asked for a motion to adjourn

Caroline Egan made a motion to adjourn and 2<sup>nd</sup> by Darren Ebner

Motion for adjournment passed

Meeting adjourned at 3:52 pm



**LOCAL EMERGENCY PLANNING COMMITTEE**

**Minutes  
May 19, 2011**

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Prepared and submitted by: Raymond Engelhardt

Raymond Engelhardt, Chairman  
Shayne Carter, Vice Chairman  
Kevin Kress, Secretary / Treasure

Approved By: Raymond Engelhardt