

ATTENDEES

Raymond Engelhardt	NRG Energy
Shayne Carter	Fluor Corporation
Ron Drachenberg	Fort Bend County
Shane Cothran	Champion Technologies
Alan Spears	Fort Bend OEM
Greg Baker	Fort Bend Co. Constable Pct. 1
Bill Turner	Nalco
Ray Burciaga	Richmond Fire Dept.
Chuck Wolf	Medial Consultants
David Noak	Texas OEM
Wilbur Miller	Miller Safety Consultants
Pat Hughes	Sugar Land OEM
Darren Ebner	Dow Pipeline
Curtis Campbell	Missouri Cite EMC
Bob Stone	Fort Bend County OEM
Karen Puerte	TCEQ

The January meeting of the Fort Bend County LEPC was called to order at 3:00 pm by Chairman Raymond Engelhardt. It was mention to all in attendance to be sure to sign the roster before leaving the meeting

MINUTES – Approval

The attending members of the Fort Bend County LEPC were asked to review the minutes for the November 18, 2010 meeting. A motion to accept the minutes was made by Pat Hughes and 2nd by Ray Burciaga.
 Motion for approval minutes passed.

TREASURE’S REPORT

Current account balance:	Checking	\$527.12
	Savings	<u>\$9,906.86</u>
	Total	\$10,433.57

A motion was made by Ron Drachenberg to accept the Treasure’s report and 2nd by Ray Burciaga.
 Motion for approval of Treasure’s report passed.

COMMITTEE REPORTS

Public Education – Ron Drachenberg

Ron asked if the LEPC needed to file a tax return. Raymond mentioned that the LEPC had to complete a 990-N (e-postcard) to keep our tax exempt status.

Raymond reported that the LEPC had received notification of approval for the Commodity Flow Study grant from the state. The committee requested \$44,602.00 from the state for the CFS. The state approved \$44,265.00 with the LEPC match of \$11,993.00 for a total of \$56,258.00. Raymond did not know when or how the state was going to distribute the funds. Ron Drachenberg will call the state to try to get this information. A discussion about how the committee will meet the match amount of \$11,993.00. Many different suggestions were made by the committee on how this match could be acquired. Ron called Don Loucks office with the state to ask about this issue. Don was not in his office, so Ron will call tomorrow to ask about this and report back at the February meeting. The committee will move forward with this issue.

Administrative Finance – Wilbur Miller

Raymond reported that the Conoco Pipeline donation of \$500.00 to the Fort Bend LEPC was deposited into the LEPC checking account.

Hazardous Materials – Mike Hafer

Ray Burciaga reported that there was no report from Mike.

Emergency Response – Danny Jan

Allan Spears mentioned that he and Danny still need to get the needed forms completed for the web site.

OLD BUSINESS

Alan Spears showed the committee parts of the Wally Wise Guy costume that he had picked up, and that it needs cleaning.

NEW BUSINESS

Chuck Wolf mentioned that Media Consultants will conduct PIO/JIC training on April 6 – 7, 2011. This training is sponsored by Fort Bend and Brazoria County Offices of Emergency Management and asked if the LEPC would like to co-sponsor the event. This sponsorship would be at no cost to the LEPC. A motion was made by Chuck Wolf that the Fort Bend LEPC sponsor this event, second to the motion made by Shane Carter. Motion for approval passed.

ANNOUNCEMENTS

Raymond mentioned that the Lamar/Needville Metro Go Texan committee of the Houston Livestock Show & Rodeo is hosting a fund raiser on February 5, 2011 at the Fort Bend County Fair grounds. All proceeds go to the HLS&R scholarship fund benefiting the Lamar Consolidated and Needville schools.



LOCAL EMERGENCY PLANNING COMMITTEE

Minutes
January 20, 2011

NEXT MEETING DATE

February 17, 2011

ADJORN:

Raymond asked for a motion to adjourn

Wilbur Miller made a motion to adjourn and 2nd by Chuck Wolf

Motion for adjournment passed

Meeting adjourned at 3:48 pm

Prepared and submitted by: Raymond Engelhardt

Raymond Engelhardt, Chairman

Shayne Carter, Vice Chairman

Kevin Kress, Secretary / Treasure

Approved By: Raymond Engelhardt